



Significant Achievement Award and Life Membership Criteria

In addition to the mechanisms of recognising individual members contribution and/or achievements for the previous racing season, the Victorian Drag Boat Club has two mechanisms of recognising achievements over extended periods of time. These two mechanisms are the significant achievement award and life membership.

Benefits associated with Significant Achievement Award

Recipients of the significant achievement award names will be placed on the Victorian Drag Boat Club Honour Roll on display in the clubroom (*when the club acquires it's own rooms*) and online. Recipients will also receive a certificate or similar.

Benefits associated with Life Membership Award

Recipients of the Life Membership will have their name listed on the Victorian Drag Boat Club Life Membership Board (*when the club acquires it's own rooms*) and displayed online. They will receive all membership benefits but will not be required to pay a membership fee each year. As such life members do not have to pay entry fees to race meetings but do need to pay for other club functions where a fee is payable.

Life members retain the same voting rights as other financial members. Life members only have voting rights at committee meetings if they hold a position on the committee.

Significant Achievement Criteria

The Significant Achievement Award is to recognise the contribution a member makes over an extended period of time that goes beyond the contribution of an average member.

Awarding the Significant Achievement Award is at the discretion of the Victorian Drag Boat Club Committee. There is no limit to the number of Significant Achievement Awards that may be awarded each year, nor is there a requirement to make an award each year. Once granted, a significant achievement award cannot be retracted.

To have contributed to the club to the degree necessary for a Significant Achievement Award, a nominee needs to have been an active member for a minimum of ten (10) years. The nominee has to be an active member at the time of the nomination.

In addition to length of service, to be considered for a Significant Achievement Award a nominee must have demonstrated an outstanding contribution to the operation of the Victorian Drag Boat Club.

This may include:

- Significant achievement/outstanding results where the member went above and beyond and achieved results that exceeded club expectations
- History of active and significant participation in drag boat racing for the majority of years of their membership
- Role in establishing the Victorian Drag Boat Club

All nominees must have demonstrated a positive, can do attitude and at all times been respectful of other club members.

Important note: Years of membership on its own is not sufficient for nominating an individual for the Significant Achievement Award.

Significant Achievement Award Nomination and Decision Making Process

Any current financial member of the Victorian Drag Boat Club can nominate another current member for a Significant Achievement Award.

Nominations must be made in writing, preferably using the Significant Achievement Nomination Form. Nominations must be submitted to the President at least eight (8) weeks prior to the Victorian Drag Boat Club Annual General Meeting. Details of the nominations must be forwarded to all committee members for consideration at least six (6) weeks prior to the Annual General Meeting.

The Significant Achievement Award can only be voted on at a committee meeting and requires 100 percent of the committee to be in attendance and 100 percent of committee members to vote in agreement. If a committee member is nominated they must not be present when the vote is taken and 100 percent of remaining committee members must vote in agreement. The vote by the committee must occur at a meeting prior to the Annual General Meeting. Presentations to the recipient(s) will occur at the Annual Presentation night or similar event.

Life Membership Criteria

The granting of Life Membership is a great honour and should not be treated lightly. There is no requirement for the Victorian Drag Boat Club to award Life Membership each year – awarding Life Membership is at the discretion of the Victorian Drag Boat Club Committee based on recommendations and support received for nominations.

Life membership is reserved for those whose contribution goes beyond ordinary and even excellent for an extended period of time, not just a few years.

Granting life membership is a balancing exercise. The following criteria have been developed to provide guidance and consistency in decision-making. The overall contribution of the nominee needs to be evaluated and nominee's strengths against the various criteria will vary.

The criteria take effect from Race Season 2017/18. Individuals previously awarded Life Membership will retain their Life Membership status. From 1 September 2017 all nominations and Life Memberships awarded must meet this criteria.

To have contributed to the club to the degree necessary for Life Membership, a nominee needs to have been an active member for a minimum of twenty (20) years. The nominee must be an active member at the time of the nomination.

In addition to length of service, to be considered for Life membership a nominee must meet at least 2 of the 3 criteria below.

1. Outstanding contribution to the operation of the Victorian Drag Boat Club over the majority of years of their membership.

This may include:

- Consistently outstanding contribution as a member of the Victorian Drag Boat Club Committee over extended period of time. Considerations include the number of positions held, length of service and outcomes achieved.
- Participating to a much greater extent than the average member as a regular, consistent and reliable volunteer for Victorian Drag Boat Club events including race meetings and other activities.
- Promotion of the Victorian Drag Boat Club

2. History of active, consistent and significant participation in drag boat racing for the majority of years of their membership.

This may include:

- Number of race meets over period of membership where the nominee raced

- Number of race meets over period of membership where the nominee was an active member of one or more support crews

3. Attitude, leadership and role model to other members

The nominee has demonstrated a positive, can do attitude and at all times is respectful of other club members enhancing the image of the Victorian Drag Boat Club.

Important Note: Any members that have previously conducted themselves in a manner that reflects directly and adversely on the image and activities of the Victorian Drag Boat Club is ineligible for Life Membership regardless of whether the other elements of Life Membership criteria have been met.

Life Membership Nomination and Decision Making Process

Any current financial member of the Victorian Drag Boat Club can nominate another current member for Life Membership.

Nominations must be made in writing and outline how the nominee meets the criteria for Life Membership, preferably using the Life Membership Nomination Form. Nominations must be submitted to the President at least eight (8) weeks prior to the Victorian Drag Boat Club Annual General Meeting. Details of the nominations must be forwarded to all committee members for consideration at least six (6) weeks prior to the Annual General Meeting.

Life membership can only be voted on by committee members and requires 100 percent of the committee to be in attendance and 100 percent of committee members to vote in agreement. If a committee member is nominated they must not be present when the vote is taken and 100 percent of remaining committee members must vote in agreement. The vote by committee must occur at a meeting prior to the Annual General Meeting. Presentation to the recipient(s) will occur at the Annual Presentation night or similar event.

Retraction of Life Membership

The decision to award a Life Membership is not taken lightly. The decision to retract a Life Membership will only be taken in exceptional circumstances. Retraction of Life Membership may occur where following receipt of Life Membership the recipient has conducted himself or herself in a manner that reflects directly and adversely on the image and activities of the Victorian Drag Boat Club.

The decision to retract a Life Membership can only be made as a result of a unanimous vote of the Victorian Drag Boat Club Committee. A vote to retract the Life Membership can only be held once the Life Member has been given an opportunity to explain their actions and present a case to retain the Life

Membership. The life member will be notified by certified mail of the potential for their life membership to be retracted and will be given at least four (4) weeks to reply in writing.

Version control history

Date	Version number	Author	Summary of updates
27 March 2017	V0.1	Jacalyn McShane	Draft prepared for committee review
29 July 2017	V.02	Jacalyn McShane	Updated to reflect committee feedback.
19 August 2017	V0.3	Jacalyn McShane	Minor updates to fix typos. Version 1.0 created.
1 April 2018	V1.0	Jacalyn McShane	Updated to reflect committee endorsement in March 2018.



Significant Achievement Award Nomination Form

Information about the Significant Achievement Award

To have contributed to the club to the degree necessary for a Significant Achievement Award, a nominee needs to have been an active member for a minimum of ten (10) years. The nominee has to be an active member at the time of the nomination.

In addition to length of service, to be considered for a Significant Achievement Award a nominee must have demonstrated an outstanding contribution to the operation of the Victorian Drag Boat Club.

This may include:

- Significant achievement/outstanding results where the member went above and beyond and achieved results that exceeded club expectations
- History of active and significant participation in drag boat racing for the majority of years of their membership
- Role in establishing the Victorian Drag Boat Club

Nominating a club member for the Significant Achievement Award

Any current financial member of the Victorian Drag Boat Club can nominate another current member for a Significant Achievement Award. Nominations must be made in writing and submitted to the President at least eight (8) weeks prior to the Victorian Drag Boat Club Annual General Meeting.

Committee members at a committee meeting prior to the Annual General Meeting will vote on Significant Achievement nominations after confirming the nomination meets the eligibility criteria.

Presentation to recipient(s) will occur at the Annual Presentation night or similar event.

For more information on the Significant Achievement Award refer to the VDBC significant achievement and life membership criteria.

Significant Achievement Nomination

Name of nominee: _____

Years of membership: _____ years

Nominated by: _____

Reasons for nomination, which may include:

- Significant achievement/outstanding results where the member went above and beyond and achieved results that exceeded club expectations
- History of active and significant participation in drag boat racing for the majority of years of their membership
- Role in establishing the Victorian Drag Boat Club

Please feel free to attach more information in support of the nomination.

Signature: _____ Date: _____



Life Membership Nomination Form

Information about Life Membership

To have contributed to the club to the degree necessary for Life Membership, a nominee needs to have been an active member for a minimum of twenty (20) years. The nominee must be an active member at the time of the nomination.

In addition to length of service, to be considered for Life Membership a nominee must meet at least 2 of the 3 criteria below.

- 1. Outstanding contribution to the operation of the Victorian Drag Boat Club over the majority of years of their membership.**
- 2. History of active, consistent and significant participation in drag boat racing for the majority of years of their membership.**
- 3. Attitude, leadership and role model to other members**

Important Note: Any member that has previously conducted himself or herself in a manner that reflects directly and adversely on the image and activities of the Victorian Drag Boat Club is ineligible for Life Membership regardless of whether the other elements of Life Membership criteria have been met.

Nominating a club member for Life Membership

Any current financial member of the Victorian Drag Boat Club can nominate another current member for Life Membership. Nominations must be made in writing and submitted to the President at least eight (8) weeks prior to the Victorian Drag Boat Club Annual General Meeting.

Committee members at a committee meeting prior to the Annual General Meeting vote on the Life Membership nomination Award after confirming the nomination meets the eligibility criteria.

Presentation to recipient(s) will occur at the Annual Presentation night or similar event. For more information on Life Membership refer to the VDBC significant achievement and life membership criteria.

Life Membership Nomination

Name of nominee: _____

Years of membership: _____ years

Nominated by: _____

Reasons for nomination, which must include how the nominee meets at least two of the 3 following criteria:

- 1. Outstanding contribution to the operation of the Victorian Drag Boat Club over the majority of years of their membership.**
- 2. History of active, consistent and significant participation in drag boat racing for the majority of years of their membership.**
- 3. Attitude, leadership and role model to other members**

Please feel free to attach more information in support of the nomination.

Signature: _____ Date: _____